

THE MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF AMERICUS, GEORGIA

The Board of Commissioners of the Housing Authority of the City of Americus, Georgia held its Regular Meeting on Thursday, September 24, 2020 at 12:00 noon, via Conference Call due to the recent Coronavirus Pandemic. The dial-in phone number is toll-free (701) 802-5414.

Commissioner Chavis began the meeting with a prayer followed by Chairman Fuse leading the Pledge of Allegiance.

Chairman Fuse also called the meeting to order at 12:05 pm and those members present and absent were as follows:

Present: Chairman Fuse
 Vice-Chairman Arnold
 Commissioner Hooks
 Commissioner Krenson
 Commissioner Wright
 Resident Commissioner Chavis
 Secretary Edge

Others: Shelia DeLoach, Manager of Finance

Absent:

The commissioners reviewed the minutes of the regular meeting held on Thursday, August 24, 2020. After reviewing the minutes, Commissioner Arnold motioned, with Commissioner Hooks seconded, to adopt the minutes as submitted. Upon voting, the motion was carried unanimously.

The Chairman called for reports from the Commissioners.

There were no reports.

The Chairman called for the secretary's reports.

Secretary Edge advised the board that Shelia DeLoach, Manager of Finance, would be giving the Monthly Financial Report, and the FY 2021 Operating Budget.

Shelia DeLoach, Manager of Finance, presented the commissioners with the financial reports. Commissioner Arnold motioned, with Commissioner Hooks seconding, to accept the financial reports as submitted. Upon voting, the motion was carried unanimously.

The secretary advised the commissioners about the Chief Executive Officer's evaluation which was mailed out and should be returned to Chairman Fuse.

The secretary also advised the commissioners about the Chief Executive Officer's Contract Renewal effective January 1, 2021, and its expiration effective December 31, 2021.

The Chairman called for old business.

There was none.

The Chairman called for new business.

Shelia DeLoach presented the commissioners the FY 2020-2021 Operating Budget Revisions for all Housing Programs, along with explanations of items contained in the proposed budget. After answering questions, Commissioner Wright motioned, with Commissioner Arnold seconding, to adopt the resolution approving the Operating Budget for FY 2020-2021.

Secretary Edge presented proposed Write-Offs for all programs (Public Housing, HCV, and Locally Owned. After discussion, Commissioner Hooks motioned and seconded by Commissioner Chavis to approve the write-offs. Upon voting, the motion was carried unanimously.

Secretary Edge presented an update on the development of Ridge Lakes on Mayo. Proposals to build are due on September 28, 2020, and all other pre-construction work has been completed. Further, Attorney Jimmy Skipper has completed the title search.

Secretary Edge also updated the commissioners on the Summer Reading Club activities. Due to the pandemic, we had to modify our efforts this summer. We gave out pre-packaged, age-appropriate school supply packets. We added snacks to the packages. We randomly distributed Art Supply Kits to 50 families donated to us by the Art Council.

The Chairman called for any additional business.

The secretary made the board aware that we have one single female parent who works in the maintenance department, and she has been out of work for approximately eight (8) weeks. Since the covid-19 outbreak in Sumter County, her daycare provider has been closed and currently the Sumter County School System is having virtual school. She has approximately four (4) weeks remaining of the special family leave under the CARES Act, and she does not have any more annual leave available. The

CEO advised the board that he is exploring the idea of revising the Employee Personnel Policy to allow for the advancement of annual leave with the employee making reimbursement through weekly accruals. After discussion, it was determined that the CEO will continue to talk with other PHA's for any appropriate action to take and advise the board.

There being no further business to come before the Board of Commissioners, and upon motion duly made by Commissioner Chavis and seconded by Commissioner Arnold, the meeting was adjourned at 1:15 pm.

I, George F. Edge, the duly appointed secretary, do hereby certify that this is a true recording of the minutes of this meeting.

George F. Edge, Secretary